Long Buckby Junior School Acceptable Behaviour on School Site Policy

Aim

Long Buckby Junior School has adopted a code of behaviour for children and staff:

- Show Respect
- Be Safe

There is an expectation that all adults visiting the school site will uphold this code as well as modelling to our pupils how these present in adults. The vast majority of parents will not need to be concerned with the expectations and actions of the school if behaviours fall short, however, this policy is in place to address a minority who may need to be. Therefore, please familiarise yourself with the policy. Where behaviour does not meet these expectations and/ or also includes unacceptable behaviour, the school will take action to prevent a reoccurrence and protect staff and children.

The school site is a private site, and all attendance is by invitation of the school. By attending school, you accept the expectations. Positive actions from adults in school examples include:

- upholding our school code
- encouraging our school code
- showing our code within your language, speaking and listening and actions
- speaking politely, courteously, at an acceptable volume and listening to responses
- when interacting, do so with genuine intentions and respect
- all communication including in person, virtual, on the phone and by email reflects the above.
- modelling to our children what we want them to grow up to become.
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Information about school premises: Controlling access to school premises (2018)

1. Who can go onto school premises?

Schools are private property. People do not have an automatic right to enter. Parents have an 'implied licence' to come on to school premises at certain times, for instance:

- for appointments
- to attend a school event
- to drop off or pick up younger children

At Long Buckby Junior School:

Parents and other adults must not enter the school building without permission/ being invited in. For example – parent evenings, visiting a teacher who invites you in, or an event that invites adults onto site. We would not expect to find parents in the building, due to safeguarding reasons, who have entered without invitation. There is also no right of access. If you need your child for collection during the school day, staff will collect them from the classrooms for you. This is to safeguard all our children. School has locked doors and gates

and all contact in the day, unless otherwise stated, must happen in the school reception front office.

The school operates with pupils, staff and invited contractors. Attendance of all other adults including families is by invitation.

2. Barring individuals from school premises

Trespassing is a civil offence. This means that schools can ask someone to leave and take civil action in the courts if someone trespasses regularly.

Schools can bar someone from the premises if they feel that their aggressive, abusive or insulting behaviour or language is a risk to staff or pupils. It is enough for a member of staff or a pupil to feel threatened.

The school will tell an individual that they have been barred, or they intend to bar them, in writing. Letters will usually be signed by the Headteacher, though in some cases where the Headteacher has experienced the behaviour, the Chair of Governors may sign the letter. In the absence of the Headteacher or Chair, the deputy headteacher or Vice Chair assumes this role.

The individual is allowed to present their side. This will need to be in writing setting out why the decision is disputed. This should be sent via bursar@longbuckby-jun.northants-ecl.gov.uk.

School can either:

- bar temporarily, until the individual has had the opportunity to formally present their side or decline that they wish to do so
- tell them they intend to bar them and invite them to present their side by a set deadline

After the individual's side has been heard, the school can decide whether to continue with barring them. If no response is received, then the school actions will proceed without this. The decision will be reviewed within a reasonable time, decided by the decision maker and dependent on the severity of the case.

The Department for Education (DfE) does not get involved in individual cases.

If the school deems the issue to be serious or has concerns about the presenting behaviour or other factors, the school will contact the Police. The Police are best placed to support a wider risk assessment for the school based upon knowledge of a wider range of factors. At times, the Police or school may need to complete a MASH referral due to the presenting behaviour of the adult with parental responsibility.

If an individual staff member has a repeat of any of the behaviours by one person, school will contact the Police with concerns around harassment.

Removing individuals from school premises

Section 547 of the Education Act 1996 makes it a criminal offence for a person who is on school premises without legal permission to cause or permit a nuisance or disturbance. Trespassing itself does not constitute a criminal offence.

To have committed a criminal offence, the abusive individual will have been barred from the premises or have exceeded their 'implied licence', then also have caused a nuisance or disturbance. This means, once barred, it becomes a trespass to come on to school property for any reason. You would need to arrange alternative collections for your child.

If a school has reasonable grounds to suspect that someone has committed an offence, then they can be removed from the school by a police officer, or a person authorised by the appropriate authority such as the:

- governing board
- local authority

School will also contact the Police for immediate support with an individual who is causing issues in breach of the school's expectations/ the law and ask for their assistance, including for Public Disorder behaviour.

Dependent upon the concern, examples of what the school may do includes the following:

- ask you to cease what is happening at the time
- verbally or in writing, notify you that the issue cannot reoccur
- change your communication approach which may include moving in-person meetings to online or by telephone
- restricting who you are allowed to email
- write to notify you that you are at risk of being banned from site or having restriction placed upon you
- ban you from site

In all cases, you are able to make representations to the headteacher about your case. This should be done in writing via the email address provided and by the deadline given.

Examples of behaviours and actions that we will not permit on school site or with regards to school:

- raised voices or shouting at staff, other adults including other parents and children (whether intentional or unintentional and for any reason)
- any verbal abuse
- threatening or aggressive behaviour
- violence– or the threat of this (physical intimidation)
- dishonesty with intent to gain an advantage
- unsafe behaviour or choices
- swearing and other inappropriate language, spitting, name calling, shouting and insults

- we have a 0% tolerance of racism and discrimination
- inappropriate communication with staff verbally, online, via phone or email
- dropping litter
- smoking or vaping on site
- bringing a dog or other animal without invitation unless a service animal (please notify the team)
- disturbing others attending events or learning
- taking photographs unless agreed as part of an event or of their own child's work at parents' evening
- wearing of clothing with inappropriate political slogans including those of racist and discriminatory content or extremism

Further support

If you require any assistance, or do not understand this policy, please contact the school via email.

If you anticipate that you will not be able to follow this policy or experience difficulty managing your emotions and behaviour, please contact the school who can arrange for a meeting to be held virtually to protect all parties including yourself.